

Date _____, 20____

Via: US Mail

John Doe
123 Main Street
Seattle, WA 98122

Division of Criminal Investigation
Attn: ATS
208 S. College Drive
Cheyenne, WY 82002

Re: Voluntary personal criminal history record request (Wyoming + WIN)

To the Applicant Tracking Section:

Please search the Wyoming criminal history repository and the Western Identification Network for any criminal history record information on me and mail the official results to the address above.

Subject of search...

Name: _____

Address: _____

City _____ State _____ Zip _____

Telephone: _____

Social Security number: _____

Date of birth: _____ MM/DD/YYYY

Other names used: insert or write "none" _____

I am requesting this search on myself for personal review. I authorize DCI to release the results only to me at the mailing address above.

Enclosed:

1. Completed FBI applicant fingerprint card (FD-258)
2. Cashier's check / money order in the amount of \$15.00 payable to the Office of the Attorney General (or DCI)

Please contact me at (Tel) _____ or Email _____ if the packet is incomplete.

Sincerely,

John Doe